

Legal Center for Nonprofits, Inc.

Volunteer Application

Type of Volunteer Law Student <input type="checkbox"/> Community <input type="checkbox"/>	
Name	
Address	
Email Address	
Preferred Telephone <input type="checkbox"/> Home	
<input type="checkbox"/> Cell	
<input type="checkbox"/> Work	
Current Employer (if any)	
Name	
Address	
Phone	
How long there?	
	May we contact to confirm employment? <input type="checkbox"/> Yes <input type="checkbox"/> No
Education Highest level of education achieved?	<input type="checkbox"/> Graduate Degree; specify: _____ <input type="checkbox"/> Bachelor's Degree; specify major: _____ <input type="checkbox"/> Associate's Degree; specify: _____ <input type="checkbox"/> Some college--no degree; specify subject: _____ <input type="checkbox"/> High School Graduate; name of school? _____
Currently attending? <input type="checkbox"/> Yes <input type="checkbox"/> No	College or Law School: _____ May we confirm attendance? <input type="checkbox"/> Yes <input type="checkbox"/> No

Extra-curriculars or other interests? Special recognition? Please describe.			
Availability: Please check all that apply. <input type="checkbox"/> Mornings <input type="checkbox"/> Mondays <input type="checkbox"/> Thursdays <input type="checkbox"/> Afternoons <input type="checkbox"/> Tuesdays <input type="checkbox"/> Fridays <input type="checkbox"/> Evenings <input type="checkbox"/> Wednesdays <input type="checkbox"/> Saturdays			
Please check all current skills that you possess. <input type="checkbox"/> clerical <input type="checkbox"/> secretarial <input type="checkbox"/> bookkeeping <input type="checkbox"/> paralegal <input type="checkbox"/> payroll <input type="checkbox"/> computer – networks, etc. <input type="checkbox"/> sales <input type="checkbox"/> computer – word processing; MS Office <input type="checkbox"/> cash-handling <input type="checkbox"/> computer – Excel, database, etc. <input type="checkbox"/> telephone <input type="checkbox"/> social media <input type="checkbox"/> typing <input type="checkbox"/> graphic design <input type="checkbox"/> customer service <input type="checkbox"/> grant writing <input type="checkbox"/> event planning <input type="checkbox"/> other fundraising _____ <input type="checkbox"/> <input type="checkbox"/> other _____ <input type="checkbox"/> <input type="checkbox"/> other _____			
Why are you interested in volunteering with the Legal Center for Nonprofits?			
Is there anything else you would like us to know as we consider your application?			
References: Please list at least 2 references we may contact. <table border="1" data-bbox="152 1228 1485 1663"> <tr> <td data-bbox="152 1228 776 1663"> 1. Name: _____ Address: _____ _____ Telephone: _____ How acquainted? _____ How long known? _____ </td> <td data-bbox="776 1228 1485 1663"> 2. Name: _____ Address: _____ _____ Telephone: _____ How acquainted? _____ How long known? _____ </td> </tr> </table>		1. Name: _____ Address: _____ _____ Telephone: _____ How acquainted? _____ How long known? _____	2. Name: _____ Address: _____ _____ Telephone: _____ How acquainted? _____ How long known? _____
1. Name: _____ Address: _____ _____ Telephone: _____ How acquainted? _____ How long known? _____	2. Name: _____ Address: _____ _____ Telephone: _____ How acquainted? _____ How long known? _____		
For Law Student Applicants: <input type="checkbox"/> First Year <input type="checkbox"/> Second Year <input type="checkbox"/> Third Year Expected Graduation Date: _____ <ul style="list-style-type: none"> • Please provide a current transcript. • At least one reference should be a professor familiar with your work. 			

Confidentiality Policy

All information concerning clients, former clients, staff, volunteers, and financial data and other records that may be contained in client files, as well as business and other records of the Legal Center for Nonprofits, Inc., is confidential. Only information that is obtainable from public sources is considered not confidential. No information may be released without appropriate authorization.

Failure to maintain confidentiality is grounds for immediate dismissal.

Nondiscrimination Policy

Legal Center for Nonprofits, Inc., believes in equal opportunity and does not discriminate based upon an individual's race, creed, national origin, sex, age, marital status, sexual orientation, genetic information, handicap, disability, veteran status, national guard or reserve unit obligations, or membership in any category protected by federal or state law.

I understand that

- This is an application for an **uncompensated volunteer position**, and no consideration, offer, appointment, or promise related to any compensated position is made herein;
- Receipt of this application does not imply that I will be appointed to a volunteer position;
- Statements made and information provided by me in this application are true and complete;
- I will be subject to immediate dismissal or my application will be denied if at any time a material falsification or misrepresentation is discovered in this application.

My signature below certifies that I have read and agree with the above statements.

Signature of Volunteer Applicant: _____ **Date:** _____

To be considered for a volunteer position, this form must be completed and returned to:

**Linnea R. Michel, Esq.
Legal Center for Nonprofits, Inc.
412 County Street
New Bedford, MA 02740**

Linnea@LegalCenterforNonprofits.org